

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CBCSS—UG)

Public Administration

PUB 5D 03—DECENTRALISATION AND LOCAL SELF GOVERNMENT

(2019 Admissions)

Time : Two Hours

Maximum : 60 Marks

Section A*Answer at least eight questions.**Each question carries 3 marks.**All questions can be attended.**Overall Ceiling 24.*

1. Decentralization.
2. Grama Swaraj.
3. Asok Metha Committee.
4. 11th Schedule of the Indian Constitution.
5. L.M. Singhvi Committee.
6. Panchayati Raj.
7. NIRD.
8. State Election Commission.
9. Social Audit.
10. Kerala Municipal Act-1994.
11. Ayalkootams.
12. 74th Constitutional Amendment.

(8 × 3 = 24 marks)

Turn over

Section B

Answer at least five questions.

Each question carries 5 marks.

All questions can be attended.

Overall Ceiling 25.

13. Discuss the concept of Democratic Decentralization.
14. Explain the role of Grama Sabha in Decentralized Governance.
15. Explain the powers and functions of three -tire PRIs in India.
16. Describe the importance of Participatory Planning in Local Administration.
17. Describe the types of Urban Local Government in India.
18. Elucidate the significance of State Finance Commission in the Panchayati Raj System.
19. Analyse the types of Local Government units in France.

(5 × 5 = 25 marks)

Section C (Essay Type Questions)

Answer any one question.

The question carries 11 marks.

20. Explain the meaning, nature and scope of Local Governments.
21. Bring out the significance of the 73rd Constitutional Amendment Act.

(1 × 11 = 11 marks)

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CBCSS—UG)

Public Administration

PUB 5D 01—INDIAN ADMINISTRATION

(2019 Admissions)

Time : Two Hours

Maximum : 60 Marks

Section A

Answer at least eight questions.

Each question carries 3 marks.

All questions can be attended.

Overall Ceiling 24.

1. Minister for State.
2. Finance Ministry.
3. M.Venkaiah Naidu.
4. CAG.
5. Staff Selection Commission.
6. Chief Secretary.
7. Election Commission.
8. Governor.
9. Article 312.
10. NITI Ayog.
11. Prime Minister.
12. Council of Ministers.

(8 × 3 = 24 marks)

Turn over

Section B

Answer at least five questions.

Each question carries 5 marks.

All questions can be attended.

Overall Ceiling 25.

13. Write a note on the position of Vice President of India.
14. Discuss the features of Chief Minister.
15. Describe the structure of Indian Civil Service.
16. Elaborate on the role and function of central secretariat.
17. State the need for All India Services.
18. Explain the role and functions of cabinet secretariat in Union Administration.
19. Explain the relevance of UPSC as the major recruiting agency of India.

(5 × 5 = 25 marks)

Section C

Answer any one question.

The question carries 11 marks.

20. Compare the powers and functions of President and Prime Minister in India.
21. Critically evaluate the importance of finance commission.

(1 × 11 = 11 marks)

21. Give a brief account on post modernism in Public Administration.
22. Discuss the significance of Citizen's Charter.
23. Write your suggestions to improve ethics in governance.

(5 × 6 = 30 marks)

Section C

*Answer any two questions.
Each question carries 10 marks.*

24. Write an essay on the role of NGOs in public administration.
25. Explain the grievance redressal mechanisms in governance.
26. Discuss the issues and challenges of e-governance in India.
27. Describe the significance of social media in contemporary governance.

(2 × 10 = 20 marks)

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CBCSS—UG)

Public Administration

PUB 5B 04—EMERGING TRENDS IN PUBLIC ADMINISTRATION

(2019 Admissions)

Time : Two Hours and a Half

Maximum : 80 Marks

Section A*Answer at least ten questions.**Each question carries 3 marks.**All questions can be attended.**Overall Ceiling 30.*

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|-------------------------------|-------------------------------------|
| 1. Governance. | 2. Network theory. |
| 3. Civil society. | 4. Right to Service. |
| 5. E-governance. | 6. Green governance. |
| 7. New Public Management. | 8. Structural Adjustment Programme. |
| 9. Corporate governance. | 10. Time Study. |
| 11. Digital divide. | 12. Disaster management. |
| 13. RTI. | 14. Democratic governance. |
| 15. Decentralized governance. | |

(10 × 3 = 30 marks)

Section B*Answer at least five questions.**Each question carries 6 marks.**All questions can be attended.**Overall Ceiling 30.*

16. Explain the objectives of social audit.
17. Write a note on m-governance.
18. Describe briefly the state vs market debate.
19. Discuss the measures for improving transparency in administration.
20. Elucidate the features of good governance outlined by UNDP.

Turn over

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CBCSS—UG)

Public Administration

PUB 5B 03—PUBLIC PERSONNEL ADMINISTRATION

(2019 Admissions)

Time : Two Hours and a Half

Maximum : 80 Marks

Section A

*Answer at least ten questions.**Each question carries 3 marks.**All questions can be attended.**Overall Ceiling 30.*

1. Personnel Administration.
2. Committed Bureaucracy.
3. Recruitment.
4. Fifth Pay Commission.
5. Generalist vs Specialist.
6. Code of Conduct.
7. Promotion.
8. JPSC.
9. Joint Consultative Machinery.
10. Compensation.
11. Service conditions.
12. DARPG.
13. Second Administrative Reforms Commission.
14. Objectives of Training.
15. Neutrality.

(10 × 3 = 30 marks)

Turn over

Section B

Answer at least five questions.

Each question carries 6 marks.

All questions can be attended.

Overall Ceiling 30.

16. Explain the scope and significance of Public Personnel Administration.
17. Discuss the principles of Promotion.
18. Briefly describe the rights of public servants.
19. Give an account on ethics in public service.
20. Write a note on different types of personnel systems.
21. Give an account on the methods of performance appraisal.
22. Briefly describe the methods of compensation.
23. Give your suggestions to improve the personnel administration in India.

(5 × 6 = 30 marks)

Section C (Essay Type Questions)

Answer any two questions.

Each question carries 10 marks.

24. Write an essay on Training.
25. Explain the challenges of bureaucracy in the era of Globalization.
26. Discuss the significance of Employees' Associations.
27. Explain the rules and procedures of disciplinary action in India.

(2 × 10 = 20 marks)

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CBCSS—UG)

Public Administration

PUB 5B 02—PUBLIC FINANCIAL ADMINISTRATION

(2019 Admissions)

Time : Two Hours and a Half

Maximum : 80 Marks

Section A

Answer at least ten questions.

Each question carries 3 marks.

All questions can be attended.

Overall Ceiling 30.

1. Define Money Bill.
2. Explain Balanced Budget.
3. What is Guillotine in relation to Voting of the Demands for Grants ?
4. Define Revenue Expenditure.
5. Comment on Committee on Public Undertakings.
6. Define Auditing.
7. Comment on Consolidated Fund of India.
8. Define Tax.
9. Explain Appropriation Bill.
10. What is Non-Tax Revenue ?
11. What is Adjournment Motion ?
12. Write about Department of Economic Affairs.
13. Mention any four objectives of Fiscal Policy in India.
14. Define Principle of Authority in financial administration.
15. What is deficit-financing ?

(10 × 3 = 30 marks)

Turn over

Section B

Answer at least five questions.

Each question carries 6 marks.

All questions can be attended.

Overall Ceiling 30.

16. Briefly explain the meaning and scope of Finance Administration in India.
17. Explain budget as an instrument of economic development.
18. What are the functions of Public Accounts Committee of India ?
19. Discuss centre- state financial relations.
20. What are the objectives of Taxation ?
21. What are the essential principles on which the budget works ?
22. Discuss briefly Zero- Base Budgeting.
23. What are the objectives of monetary policy ?

(5 × 6 = 30 marks)

Section C

Answer any two questions.

Each question carries 10 marks.

24. Write on the organisation, functions and role of Ministry of Finance.
25. Explain different committees on Public Expenditure.
26. Write on the composition, role and functions of Finance Commission.
27. Briefly explain the features and objectives of taxation.

(2 × 10 = 20 marks)

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CBCSS—UG)

Public Administration

PUB 5B 01—RESEARCH METHODOLOGY

(2019 Admissions)

Time : Two Hours and a Half

Maximum : 80 Marks

Section A*Answer at least ten questions.**Each question carries 3 marks.**All questions can be attended.**Overall Ceiling 30.*

1. Research Methodology.
2. Scientific Method.
3. Objectivity.
4. Null Hypothesis.
5. Concept.
6. Pure Research.
7. Stratified Sampling.
8. Primary Data.
9. Questionnaire.
10. Open ended questions.
11. Dependent variable.
12. Observation Method.
13. Coding of Data.
14. Bibliography.
15. Deductive Method.

(10 × 3 = 30 marks)

Turn over

Section B

Answer at least five questions.

Each question carries 6 marks.

All questions can be attended.

Overall Ceiling 30.

16. What is Data ? Distinguish between Primary and Secondary Data.
17. Discuss the significance of Literature Review in social science research.
18. Differentiate Historical and Analytical Research.
19. What is sampling and what are the major Sampling Techniques ?
20. Examine the importance of Data Analysis.
21. Describe the functions of variables in research about variables ?
22. Discuss about Action Research.
23. What is Questionnaire and explain types ?

(5 × 6 = 30 marks)

Section C

Answer any two questions.

Each question carries 10 marks.

24. What is Research ? Examine the importance of Social Science Research.
25. Discuss different types of research.
26. Define Survey. Explain the major advantages and disadvantages of Survey Methods.
27. Describe the significance and different types of research design.

(2 × 10 = 20 marks)

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS—UG)

Public Administration

PUB 5D 01—INDIAN ADMINISTRATION

Time : Two Hours

Maximum : 40 Marks

Part A (Short Answer Questions)

*Answer any five out of nine in about 50 words each.
Each question carries 3 marks.*

1. E-Governance.
2. Comptroller and Auditor General
3. Article 243.
4. Planning Commission.
5. Staff Associations.
6. Lok Pal.
7. Code of Conduct and Discipline.
8. Good Governance.
9. Development Administration.

(5 × 3 = 15 marks)

Part B (Short Essay Questions)

*Answer any three out of five in about 100 words each.
Each question carries 5 marks.*

10. Estimate the contribution made by Mughals in the evolution and development of Indian Administration.
11. Differentiate between Political and Non-Political Executive.
12. Discuss the Constitutional position and structure of Civil Service in India.
13. Examine the major functions of Election Commission of India.
14. Discuss the need for training and capacity building of Civil Servants.

(3 × 5 = 15 marks)

Part C (Essay Questions)

*Answer any one of two in about 300 words each.
The question carries 10 marks.*

15. Critically examine the working of Local Self Government Institutions in India after the passing of 73rd and 74th Amendment acts.
16. Discuss the salient features of British Administration in India.

(1 × 10 = 10 marks)

15. Comment on T.H. Green's revision of Idealism.
16. Explain the principle of Democratic Centralism.
17. Discuss Lenin's Theory of Imperialism.
18. What is Anarchism? Bring out its merits and demerits.
19. Examine Hegel's views on the nature and functions of state.
20. Explain the doctrine of Economic Determinism.
21. Discuss Mao's approach to Revolution.

(7 × 5 = 35 marks)

Section C (Essay Questions)

Answer any two questions.

Answers shall not exceed 400 words each.

Each question carries 15 marks.

22. Critically examine Thomas Hobbes's Social Contract Theory of State.
23. Discuss the contributions of Bentham to modern Political Thought.
24. State and criticise Hegel's Theory of Freedom.
25. Examine Marxian analysis of Base-Superstructure relations.

(2 × 15 = 30 marks)

FIFTH SEMESTER UG DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS-UG)

Public Administration

PUB 5B 10—MODERN WESTERN POLITICAL THOUGHT

Time : Three Hours

Maximum : 80 Marks

*Answers may be written either in English or in Malayalam.**Answer all the three Sections.***Section A (Short Answer Questions)***Answer any five of the following.**Answers shall not exceed 50 words each.**Each question carries 3 marks.*

1. Rousseau's concept of state of nature.
2. Principle of Political Sovereignty.
3. J.S. Mill on Representative Government.
4. Communist Manifesto.
5. Hegelian Dialectics.
6. Cultural Revolution.
7. Bakunin on private property.
8. Withering Away of State.
9. T.H. Green on Rights.

(5 × 3 = 15 marks)

Section B (Short Essay Questions)*Answer any seven of the following.**Answers shall not exceed 100 words each.**Each question carries 5 marks.*

10. Explain John Locke's theory of Natural Rights.
11. Hobbes is more an individualist than an authoritarian. Comment.
12. State and criticise Rousseau's doctrine of General Will.
13. Analyse J.S. Mill's views on Liberty.
14. Explain Bentham's notion of Felicific Calculus.

Turn over

FIFTH SEMESTER UG DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS-UG)

Public Administration

PUB 5B 09—PUBLIC FINANCIAL ADMINISTRATION

Time : Three Hours

Maximum : 80 Marks

Part A (Short Answer Questions)*Answer any five questions, each in about 50 words.*

1. Fiscal federalism.
2. Federal finance.
3. Deficit budget.
4. Rule of lapse.
5. Finance Bill.
6. Vote on Accounts.
7. Committee on Public Undertakings.
8. Grants-in-Aid.
9. Performance Budgeting.

(5 × 3 = 15 marks)

Part B (Short Essay Questions)*Answer any seven questions, each in about 100 words.*

10. Bring out the principles of budgeting followed in India.
11. Comment on the nature of fiscal federalism in India.
12. Trace the relation between accounting and auditing.
13. What are the functions of the Estimates Committee in the Indian Parliament?
14. Briefly explain the structure and functions of the Finance Commission of India.
15. Explain various kinds of public borrowings and deficit management.
16. How does the Public Accounts Committee exert control over the Public Finance Management in India?
17. Bring out the composition and functions of the Department of Economic Affairs in the Finance Ministry in India.
18. What are the characteristics of a good taxation system?

Turn over

19. Comment on the system of sectors and Heads of Accounts in Government Accounting.
20. How do you look at the disinvestment policies related to the Public Sector Undertakings in India.
21. Identify and explain the strategies followed in public debt management in India.

(7 × 5 = 35 marks)

Part C (Essay Questions)

Answer any two questions, each in 400 words.

22. Elaborate the stages in the preparation, enactment and execution of budget in India.
23. Discuss the centre-state fiscal relations in India.
24. How do the Finance Ministry influence the formulation of tax rules? What are the problems in tax administration in India?
25. Examine the role and powers of the Comptroller and Auditor General of India.

(2 × 15 = 30 marks)

FIFTH SEMESTER U.G. DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS—UG)

Public Administration

PUB 5B 08—RESEARCH METHODOLOGY

Time : Three Hours

Maximum : 80 Marks

*Answer all the three parts.**Answers may be written either in English or Malayalam.***Part A (Short Answer Questions)***Write Short Answer on any five questions in about 50 words.**Each question carries 3 marks.*

1. Hypothesis.
2. Objectivity.
3. Emancipatory research.
4. Value freedom.
5. Ethnography.
6. Primary Data.
7. Pilot Study.
8. Case Study.
9. Simple Random Sampling.

(5 × 3 = 15 marks)

Part B (Short Essay Questions)*Answer any seven questions in about 100 words.**Each question carries 5 marks.*

10. Examine the factors that motivate research in social sciences.
11. What are the differences between pure and applied research ?
12. What are the merits of survey method in social science research ?
13. What is a variable? How do we distinguish dependant and independent variables ?
14. Discuss the characteristics of Social Research.

Turn over

15. Elucidate the basic differences between experimental research and action research.
16. What is the significance of report writing in the research process ?
17. What do you mean by Secondary data ?
18. What are the methods of primary data collection in social science research ?
19. Elucidate the merits and demerits of interview method of Data Collection.
20. Distinguish between random sampling and stratified sampling.
21. What are the differences between exploratory research design and descriptive research design ?

(7 × 5 = 35 marks)

Part C (Essay Questions)

Answer any two questions in about 400 words.

Each question carries 15 marks.

22. Do you think that Social Science Research should address the pressing problems of our society? Provide your views.
23. Elucidate the different types of research in Social Sciences.
24. Define Hypothesis. What are the characteristics of a good hypothesis ?
25. What is the significance of Research Design ? Elucidate the various types of research designs.

(2 × 15 = 30 marks)

FIFTH SEMESTER UG DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS-UG)

Public Administration

PUB 5B 07—DECENTRALIZATION AND LOCAL SELF GOVERNMENTS

Time : Three Hours

Maximum : 80 Marks

*Answers may be written either in English or in Malayalam.***Part A (Short Answer Questions)***Answer any five questions, in about 50 words each.**Each question carries 3 marks.*

1. Explain Integrated Rural Development Programme (IRDP).
2. Discuss Three Tier System of Panchayati Raj.
3. What is meant by 'Ward Committees'?
4. Write a note on the 'Communes' in France.
5. Explain 'Resource Mobilisation'.
6. Discuss Article 243 of the Constitution of India.
7. Differentiate between Local Government and Local Self Government.
8. What do you understand by 'Grass root democracy'?
9. Give an account of 'Notified Area Committee'.

(5 × 3 = 15 marks)

Part B (Short Essay Questions)*Answer any seven questions, in about 100 words each.**Each question carries 5 marks.*

10. Discuss the nature of reservation of seats in the elections to Grama Panchayaths in Kerala.
11. Critically assess the features of 64th Constitutional Amendment Act in the history of local self Government in India.
12. Give an account of State Election Commission.
13. Explain the functions of District Panchayath.
14. Bring out the structure of Local Governments in UK.
15. Elucidate the powers and functions of the Mayor.
16. Explain the Scheduled Area Act 1996.

Turn over

17. Discuss the Community Development Programme.
18. Trace the challenges to the Local Self Governments in India.
19. Write a note on 'prefect' in France.
20. Bring out the relevance and significance of Local Self-Governments.
21. Identify the difference between obligatory and optional functions of a Municipal Council.

(7 × 5 = 35 marks)

Part C (Essay Questions)

Answer any two questions, in about 400 words each.

Each question carries 15 marks.

22. "Municipal Commissioner is the Chief Executive Officer of the Municipality indeed its king pin". Comment.
23. Evaluate the relation between State Government and Local-Self Government in India.
24. Bring out the features of Local Governments in USA.
25. Examine the changes brought by the 73rd Constitutional Amendment Act in the composition and working of the Grama Panchayaths.

(2 × 15 = 30 marks)